# ALL FEMCARE PROFESSIONALS HUGO L. PEREZ, M.D. JOSE L. CALDERON, M.D.

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# MISSED APPOINTMENT POLICY

We are glad that you have chosen us to provide your medical care but if you miss your appointments you compromise that care. A missed appointment is when you fail to show up without a phone call or cancel without at least 24 hours notice.

We feel the doctor/patient relationship is built on a mutual trust and respect and ask that you give us the courtesy of a phone call when you are unable to keep your appointment as this time may be used to treat someone else in need of medical care. The following actions may be taken if you miss your appointment:

#### OFFICE VISITS

- 1. 1st missed appointment you may be charged a fee of \$20.00
- 2. 2nd missed appointment you will be charged a fee of \$20.00
- 3. 3rd missed appointment you will be charged a fee of \$25.00 and this may result in being discharged from our practice.

## **ULTRASOUNDS**

- 1st missed appointment you will be charged a fee of \$20.00
- 2. 2nd missed appointment you will be charged a fee of \$30.00 and this may result in being discharged from our practice.

## SURGERY

- 1. 1st missed appointment you will be charged a fee of \$50.00
- 2. 2nd missed appointment you will be charged a fee of \$75.00 and this may result in being discharged from our practice.

signature of patient or authorized person

LETS WORK TOGETHER TO PROVIDE YOU THE CARE YOU DESERVE